

JOB DESCRIPTION – DIRECTOR

1. Develop and oversee the execution of all IRT **programs** using staff time, board members and volunteers.
2. **Communicate** IRT information to individuals, congregations and other organizations using appropriate methods and lists for promotion and advertising.
3. Enlist and maintain **interest and participation** in the work of the IRT of religious communities and their leaders of all faiths in Ann Arbor and surrounding communities.
4. Oversee the **financial support** of the IRT via contributions from religious communities, individuals, foundations, businesses and other appropriate sources.
5. Work with the **Board and its chairperson** in the overall leadership and program execution of the organization.
6. **Maintain relationships** with our supporting congregations and represent the IRT in the community.
7. Continue to **build the organization** to include more diverse spiritual perspectives.
8. Work with other **interfaith organizations** in the community when appropriate and timely.

Directorship Characteristics

Deep listener

Empathetic

Cooperative leadership

Welcoming of divergent perspectives

Imaginative and creative

Organized

Understanding of multiple systems (social media, data programs, websites, administrative competency)

Clear and grounded in their own faith tradition

Understanding of spirituality beneath all living traditions

Good facilitator

Experienced in community engagement

Passionate about learning and sharing of differing world views